



Study Options

Online



All tuition, content and resources are delivered online.

Face-to-face



All tuition, content and resources are taught in person.

Blended



Blended study is a mix of face to face tuition and online interactions.

Tailored



In-house programmes specifically designed and tailored for you.

E-learning



On-demand, pre-recorded, training that can be studied anywhere, anytime.

PAI Training Schedule

Upcoming L&D Events

Personal and Inter-Personal Effectiveness

Interviewer Panel Training
14th of August 2023

Interview Workshop: Guidance on Competency Based Answers
23rd of August 2023

Plain English
25th of September 2023

Communications & Public Relations Masterclass
17th of October 2023

Proofreading Skills
20th of October 2023

Business Writing Skills
6th of November 2023

Corporate Governance

Certificate in Corporate Governance
19th of September 2023

The AIE Regulations – Access to Information on the Environment
16th of October 2023

FOI & GDPR

Cybersecurity and Risk Management
22nd of August 2023

Freedom of Information Essentials
7th of September

Data Sharing and Governance Masterclass
12th of September 2023

Certificate in GDPR - Level 1
20th of September 2023

Certificate in Freedom of Information
21st of September 2023

Certificate in Data Protection for Law Enforcement Functions
3rd of October 2023

Certificate in GDPR: Advanced (Level 2)
8th of November 2023

Finance and Public Procurement

Certificate in Public Procurement 8-day Programme
12th of September 2023

Certificate in Public Expenditure & Financial Management
Commencing 22nd of September 2023

Green Public Procurement
28th of September 2023

NEW Advanced Public Procurement
Commencing 14th of November 2023

HR, Leadership & Management

Improving Time Management & Prioritising your Workload
17th of August 2023

Supporting Neurodiversity in the Workplace
7th of September 2023

Developing High Performance Teams
20th September 2023

Women In Leadership
27th of September 2023

Certificate in Strategic Leadership
4th of October 2023

HRM Supports : Menopause in the workplace
25th of September 2023

Certificate in HR Management
17th of October 2023



Please note programme dates can be subject to slight change.



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Legal & Regulatory

Fixed Term Contracts - Best Practice in Commencement & Termination
4th of September 2023

Social Media and Legal Risks
6th of September 2023

Key Updates to Employment Law
14th of September 2023

Updates: Your Family Leave Entitlements Decided
2nd of October 2023

Update Series – Assisted Decision Making (Capacity) Act 2015
29th of October 2023

ICM Certificate in Public Law
19th of October 2023

Update Series: Enforcement of White-Collar Crime in Ireland – A Changing Landscape
2nd of November 2023

Core Skills

Core Skills for Executive Officers
11th of September 2023

Core Skills for Clerical Officers
28th of September 2023

Core Skills for Higher Executive Officers
2nd of October 2023

Core Skills for Assistant Principals
12th of October 2023

Public Policy

Certificate in Public Expenditure & Financial Management
22nd of September 2023

The Public Spending Code
25th of September 2023

Certificate in Policy Development, Legislative Drafting and Delivery
5th of October 2023

The Capital Works Management Framework
11th of October 2023

Communications

Industrial Relations and Negotiation Skills
14th of September 2023

Dealing with Difficult Customers and Behaviours
18th of September 2023

Mastering Public Speaking and Presentation Skills
21st of September 2023

Communications and Public Relations Masterclass
17th of October 2023



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