



Upcoming Learning & Development

Legal & Regulatory

The AIE Regulations – Access to Information on the Environment

28th June - 1 day - €495

The Key Provisions of Drafting and Reading Contracts

3rd July - 0.5 Day - Price €360

Legal Professional Privilege

9th July - 0.5 Day - Price €360

Key Changes in Employment Law 2024

18th July - 0.5 Day - Price €360

Social Media and Legal Risks: Developing a Social Media Policy in the Workplace

4th September - 0.5 Day - €360

NEW Judicial Review: Core Principles and Best Practice

12th September - 0.5 - €360

Core Skills

Core Skills for Executive Officers

2nd July - 1 Day - Price €495

NEW Climate Action Leadership

25th July - 1 Day - Price €495

Core Skills for Clerical Officers

11th September - 1 Day - Price €495

Core Skills for Higher Executive Officers, Senior Staff Officers and Administrative Officers (and equivalent grades)

16th October - 1 day - Price €495

Core Skills for Assistant Principals

23rd October - 1 day - Price €495

FOI & GDPR

Managing and Responding to a Data Subject Access Request (DSAR)

29th July - 1 Day - Price €495

FOI Essentials

17th July - 1 Day - Price €495

Pre Retirement

Pre-Retirement Planning (Online)

Commencing 30th July - 2 days - €750

Pre-Retirement Planning (In Person)

Commencing 18th November - 2 day - €895

Finance and Public Procurement

NEW date: PAI's Certificate in Public Procurement – 8 Day Blended Programme
Commencing 10th September - 8-Day - Price €3,380

Finance for Non Financials – In Person Workshop

23rd October - 0.5 Day - Price €360

Overview of Procurement Essentials

14th and 15th August - Price €995

Power Skills and Communication

Business Writing Skills

4th July - 0.5 - Price €360

Mastering Public Speaking and Presentation Skills

11th July - 0.5 - Price €360

Time Management and Prioritising your Workload

16th July - 0.5 - Price €360

Crisis Communications

24th July - 0.5 Day - Price €360

Plain English for the Public Sector

30th July - 1 day - Price €495

Minute Taking

15th August - 0.5 Price €360

HR, Leadership & Management

Managing HR Investigations Effectively

28th June - 0.5 Day - Price €360

PAI's Certificate in Effective Leadership – 3 day blended programme

Commencing 10th September - 3 Day - Price €1,650

PAI's Certificate in HR Management – 3 day blended programme

Commencing 3rd October - 3 Day - Price €1,585

Please note programme dates can be subject to slight change.